



LAKEWOOD SCHOOL BOARD MEETING

January, 2017

Board Members:

Amanda Hahn

Jennifer Matlock

Patricia Platts

Rhett Suhre

Kathy Ticha

LAKESWOOD PILLARS OF EXCELLENCE



SCHOOL BOARD

ADMINISTRATION

FACULTY

CURRICULUM &
INSTRUCTION

CLIMATE/CULTURE

COMMUNICATION

FINANCE/RESOURCE
ALLOCATION

January Board Meeting Agenda

1. **Meeting Called to Order**
2. **Meeting Attendance**
3. **Meeting Publication:** The methods of publicizing the meeting were to post the agenda on the front door of Lakewood School, on the Twin Lakes School District website, at Richter's Market Place, and to email copies to the Kenosha News, West of the I and the Twin Lakes Report on or before January 24, at 6:00 pm.
4. **Pledge of Allegiance**
5. **Approval of Minutes:** December 14, 2016 Regular School Board Meeting
6. **Board Correspondence:**
7. **Finance Highlights:** For Information
 - a. December 2016/2017 Revenues and Expenditures
 - b. Yearly Overview of 2016/2017 Budget
 - c. Monthly Metrics Review
8. **Lakewood Areas of Focus:** For Information
9. **Lakewood Pillars of Excellence and 2016 Administrative Goals:** For Information

January Board Business

10. New Agenda Items:

- a. School Mental Health and Wellness Update – for information
- b. 66.0301 Resolution for Tuition – for discussion / action
- c. 2017 / 2018 Open Enrollment Allocation – for discussion / action
- d. 2015 / 2016 Audit Report – for information
- e. WASB Convention Report Out – for information
- f. Direct Mailer – for discussion / action

11. New Policy and Policy Updates: For Discussion/Action

- a. There are no policies for review this month.

12. Public Comments: Please note that we follow Roberts Rules of Order during Board meetings. Public comments shall be followed in accordance with Board Policy 187.

13. Set Date and Time of Regular February Board meeting.

14. Adjournment

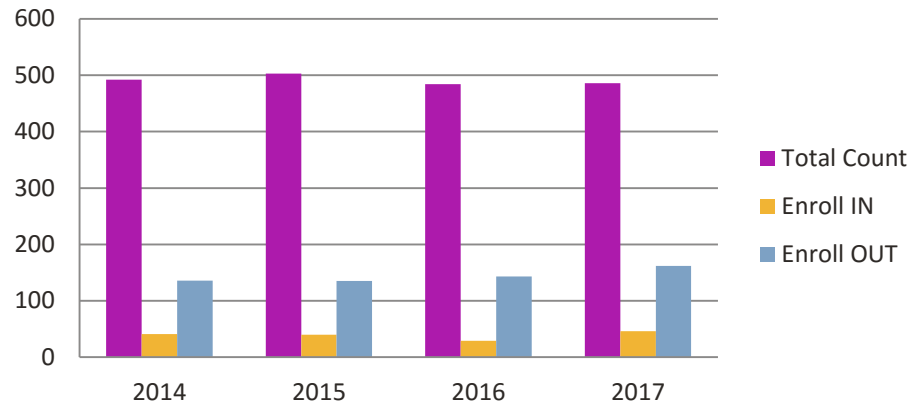


LAKEWOOD SCHOOL FINANCE HIGHLIGHTS

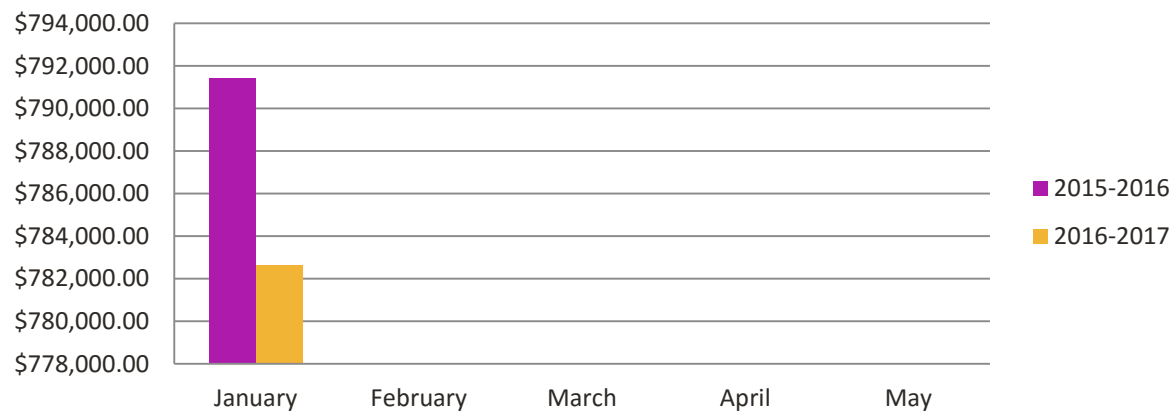
January, 2017

Finance Highlights

Student Count 3rd Friday



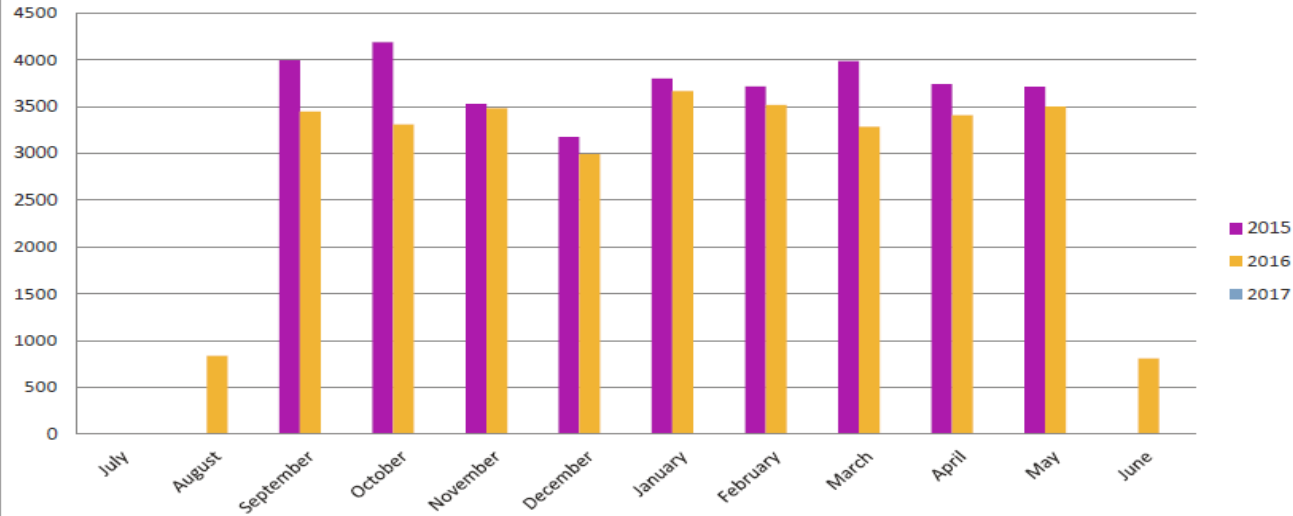
Annual Debt



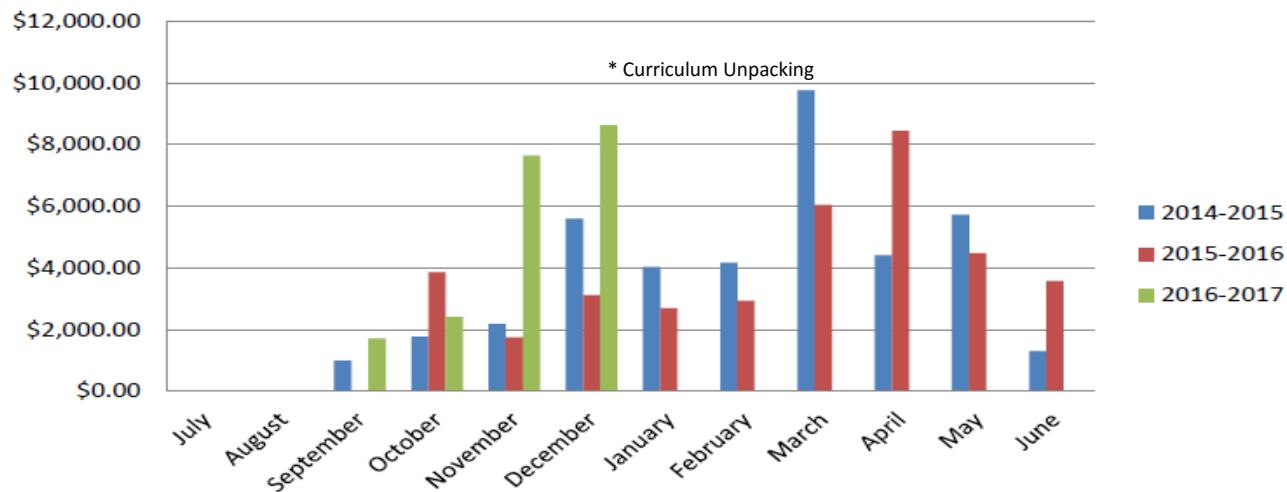
** Rationale for increase/decrease*

Finance Highlights

Lunch Program Meals Served



Teachers On Call Financials YTD





LAKEWOOD SCHOOL ADMINISTRATIVE PROGRESS REPORT

January, 2017

Overarching Goal:

Identify specific long-term student performance goals utilizing data from peer districts to compare growth in key proficiency target areas.

- *Identify target areas to measure*
- *Develop metrics to analyze data*
- *Evaluate data*
- *Develop plan of action to increase student performance*
- *Develop communication plan to reinforce improvement*

District Administrator Goals 2016-17

Pillar of Curriculum and Instruction:

Develop and implement a matrix of instructional expectations to be carried out district wide.

Pillar of Climate/Culture:

Actively engage in enhancement of school culture and climate to optimize learning expectations and experiences for all students.

Pillar of Communication:

Develop and implement a comprehensive plan for communication and community engagement.

Pillar of Financial Management:

Ensure district is operating efficiently and optimizing all potential sources of revenue to fullest capacity.

Lakewood Areas of Focus

Curriculum and Instruction

Curriculum Building for Reading and Math

Workshop Model

Integrated Services Model

Instructional Practices

Climate/Culture

Staff development with regard to best practices to meet the needs of our students.

Implement distributive leadership practices, PLC focus, and staff development.

Recognition Program/Culture Survey

Communication

Strengthen Teacher Parent Relationships

Increase District Communication
Publish Communication Plan

Increase Community Involvement

Finance and Resource Allocation

Budget for Steps Needed to Improve Student Learning

Establish Metrics Package for Finance and Student Achievement

Budget for Instructional Improvement and Resources to Support

Lakewood School Progress Report

December 2016

Key Accomplishments:

Pillar of Curriculum and Instruction:

- 4K- 8th grade all have one launch unit building in reading to begin the 2017-2018 school year.
- Before beginning to unpack math standards all staff involved with math or science standards took a step back to really make sense of the 8 Standards for Mathematical Practices. Testing involves a lot more than math computation, and these practices are the foundation for building problem solving skills and critical thinking as mathematicians.
- Maintaining the use of the workshop model as our instructional framework is taking place through observations and follow up meetings.
- Observing the activities that students are doing in classroom to ensure they are tied to teacher set learning targets.
- Dates will be set for continued work for the second half of the year with Mary Jo and Peggy Black by the first week of January.
- Reading pilot has begun and will run through the end of February utilizing a program called Reading Plus. There are three aspects to this program that relate to fluency, comprehension and vocabulary.
- Public Practice and Classroom Walkthroughs: We are in second phase of implementation – all staff encouraged to participate. This will be come and expectation for all in January and will transition into a norm by the end of this year.
- Public Practice and Classroom Walkthroughs: Final phase of implementation – all staff expected to participate. Analysis and review are ongoing.
- Soaring Grant: Outside Observations and Takeaways
- Mary Jo came in to model what a mini lesson (first step in workshop model) should look like. She also introduced close reading.
- Looking at budget next week (week of Jan. 31st) to finalize next steps in unpacking math standards. Need to know funds for sub planning.
- Mrs. Nelson in 2nd grade will be hosting a student from Wilmot who would like to be a teacher for her last semester senior year.
- Added 2 other programs to the reading pilot intervention so we can compare and find what works best for our students.
- Camp Wonderland plans have been finalized for this year.
- According to perception survey staff that feel instruction is fully or partially based on WI standards has risen from 92% to 100%.
- Worked with high school to adopt a universal retake policy. They have instituted it this semester, we will put it firmly into place for 2017-2018 school year.
- Set up specific algebra criteria for 8th graders with Mrs. Singer and Mrs. Yunker.
- Winter benchmark testing will be complete by Friday, Feb. 3rd.
- Bridget Kotarak and Peggy Black came in to observe and collaborate with our 8th grade math team of Mrs. Singer and Mrs. Wellhausen.

Lakewood School Progress Report

December 2016

Pillar of Climate/Culture:

- Documented behaviors at about this time last year totaled about 313, this year they are at about 165.
- Majority of students have books at all times!
- Attendance Info
- Modified Educator Effectiveness – established expectations, less stress
- Building the Heart of Successful Schools Conference: Takeaways and future planning involving staff wellness
- Follow up surveys to be conducted in February and March to measure growth from baseline data taken last year.
- Mid-Year PPG meetings have begun and will be finished by Wednesday, Feb. 1st.
- Percentage of staff that feels they collaborate frequently increased from 82% to 88%.
- Have been approved to provide free dinner to all students in after school program, and free lunch to all students in summer school. Meeting with Sharon Pomaville from the Sharing Center on Thursday, Feb. 2nd to help get all the necessary paperwork and steps figured out to make it a reality.
- January 20th inservice: We conducted a hunger simulation with the staff in conjunction with the Hunger Task Force.

Lakewood School Progress Report

December 2016

Key Accomplishments:

Pillar of Communication:

- Next Community Engagement Event – Workshop Model / Growth Mindset – February 8th.
- By the end of January a mailer will be made and sent out – draft in process – this will be mailed out first or second week in February.
- Love and Logic – Next session begins on February 9th.
- In January's newsletter the announcement will be made that middle school will be moving to Standards Based Grading for the 2017-2018 school year.

Pillar of Finance and Resource Allocation:

- Skyward Ecommerce has been set up with Amazon and School Specialty for ordering directly with vendor.
- The Baird Budget Forecast seminar will be held on December 15th in Milwaukee.
- A meeting with a Wellness Coordinator has been set up for January 27, 2017. Wellness programs help keep our health costs down.
- The Federal Funding Conference will be held February 15-16, 2017 at the Kalahari Resort, Wisconsin Dells.
- The WASBO Accounting Conference will be held March 15-16, 2017 in Madison.
- Full implementation of new compensation model: Attract, Train, Retain – Fiscal Responsibility
- Meeting with Jan the week of Jan. 30th (exact day and time TBD) to go over budget to plan next steps on unpacking math standards. Sub money will be needed.

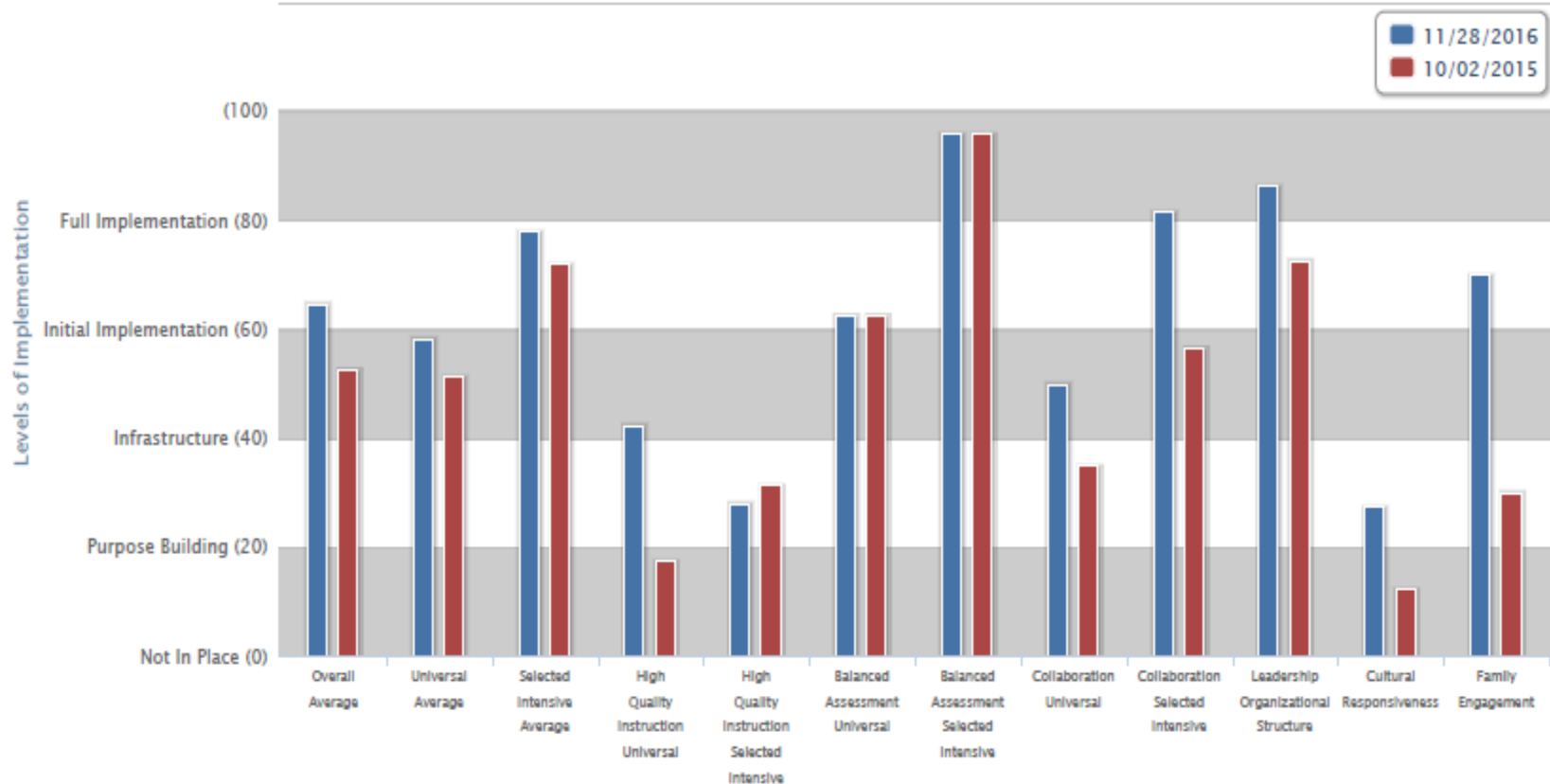
Issue / Risk	Action / Contingency Plan
Direct Mailer Out by end of January	Committee is working on this . We want to do it differently than other schools and make sure it is done right.
Family Info Night about Workshop Model cancelled due to weather.	At the February info night I will touch on workshop model and coteaching.

Reading Progress Report - Survey

Twin Lakes #4 - Lakewood EI - Reading - Progress Report

School Wide Implementation Review Progress Report (Reading)

Twin Lakes #4 - Lakewood EI



Copy Counts Jan 2016 to Jan 2017

General Statistics	
Days in period:	366
Active Users:	240
Active Printers:	14
Total Printed Pages:	465,412
Total Printed Sheets:	295,930
Total Jobs:	32,284
Pages per day:	1,271
Sheets per day:	808

Color Composition	Pages	%/Total
Grayscale:	460,747	99.00%
Color:	4,665	1.00%




Duplex Composition	Pages	%/Total
Duplex:	231,163	49.67%
Simplex:	234,249	50.33%

Job Type Composition	Pages	%/Total
Print:	131,720	28.30%
Copy:	333,692	71.70%
Scan:	0	0.00%
Fax:	0	0.00%

Top Printers	Pages	%/Total
device\Workroom SHARP M654N Copier	284,234	61.07%
...app03\Workroom Sharp M654 Copier PCL6	85,939	18.47%
device\Office SHARP 6240 Copier	49,458	10.63%
...odapp03\Office SHARP 6240 Copier PCL6	26,868	5.77%
lakewoodapp03\Lab Student Printer	8,985	1.93%
lakewoodapp03\Library Student Printer	4,329	0.93%
...01\HP LaserJet P2015 Series UPD PCL 6	2,823	0.61%
lakewoodapp03\HP LaserJet M506	1,115	0.24%
...woodapp03\Library Circulation Printer	793	0.17%
lakewoodapp03\Faculty Copier	585	0.13%

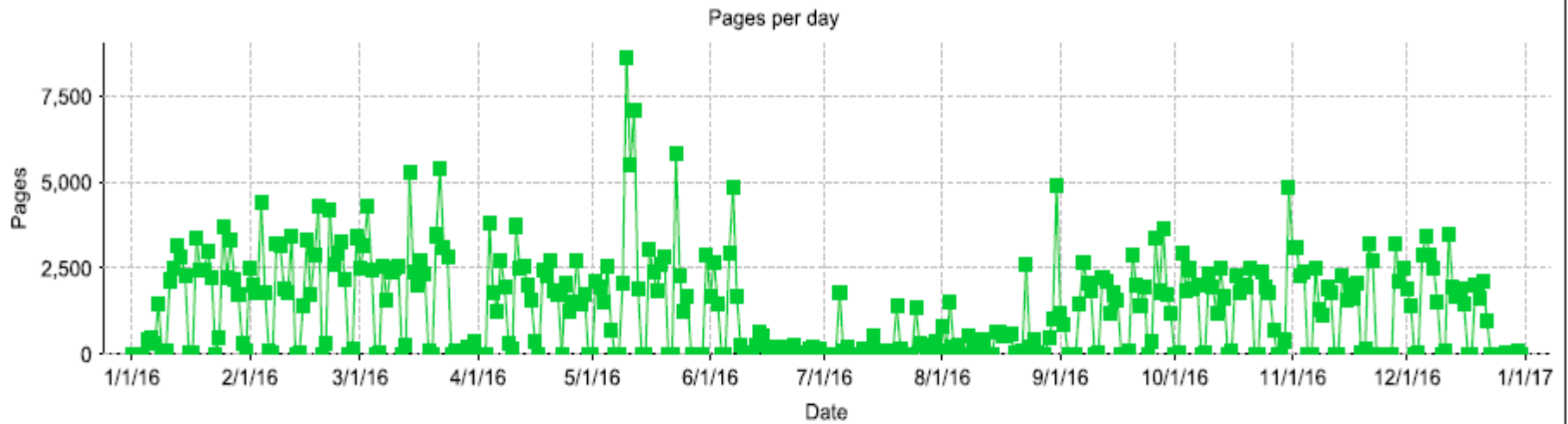
Executive summary

For the period of Jan 1, 2016 to Dec 31, 2016.

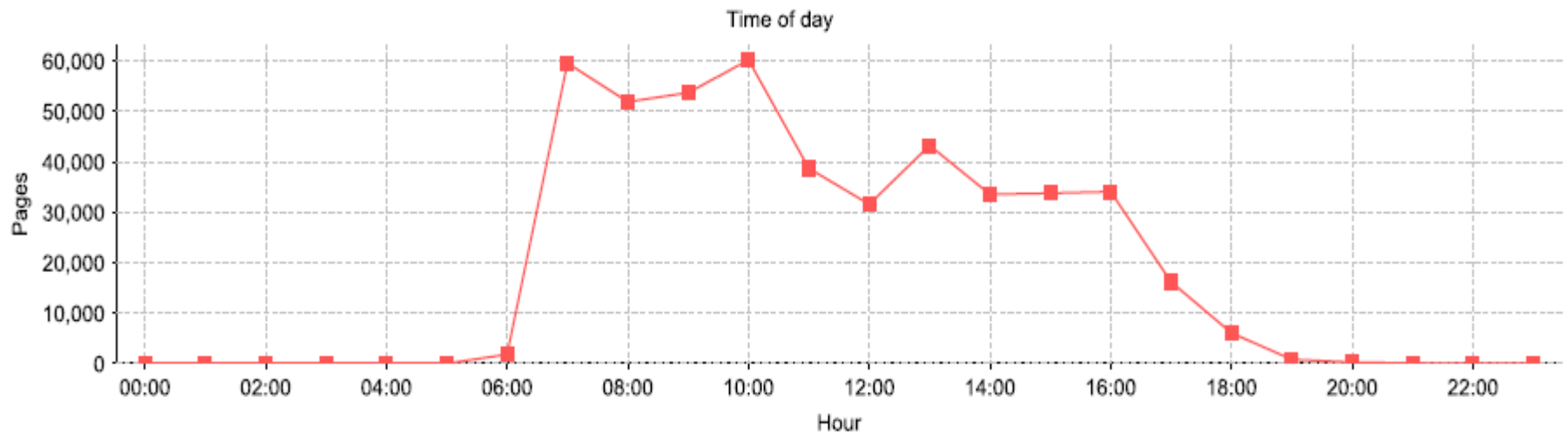
Environmental Impact		
	Trees Consumed	35.51 trees
	CO2 Produced	3,758.3 kg
	Equivalent Bulb Hours	235,313.7 hours

Copy Count Trends

Daily Page Total - For the period of Jan 1, 2016 to Dec 31, 2016.



Hourly Page Total - For the period of Jan 1, 2016 to Dec 31, 2016.



Performance Indicators

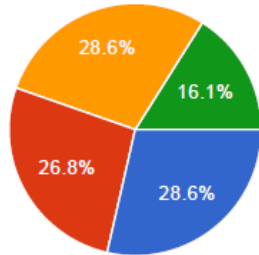
Levels of Implementation Response Scale

SIR	Not In Place (Av: 0-19%)	Purpose Building (Av: 20-39%)	Infrastructure (Av: 40-59%)	Initial Implementation (Av: 60-79%)	Full Implementation (Av: 80-100%)
All-Staff		Not In Place (Av: 0-39%)	Partial In Place (Av: 40-79%)		In Place (Av: 80-100%)
2/13/2016Reading Progress Reports - Twin Lakes #4 - Lakewood El					
		Gaining Support	Planning	Trying It Out	Refining Practices
		Identifying needs Exploring options Building background knowledge Achieving consensus to act Getting staff buy in Pockets of experimenting Learning about Increasing awareness Attending conferences Gaining 80% staff buy in	Action Planning Articulating & defining Purchasing Scheduling Redefining roles Making forms Utilizing committees and work teams New skills training Some have started	Putting plans into action Beginning the work Monitoring for fidelity Providing clarity Providing resources, time and support to develop capacity Technical implementation Evidence on paper and in forms Underway throughout the school, grade or content area Changes in Staff Practices	Deepening understanding Developing expertise Building habits and routines Streamlining processes Adapting practice to local context while maintaining fidelity Formalized / documented 80-90% of classrooms are up and running Student Outcomes

Learning Targets Public Practice

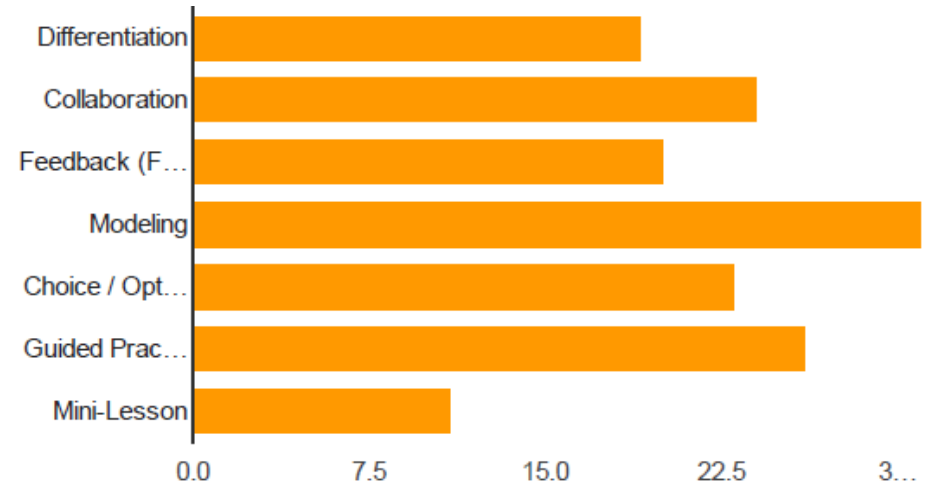
56 responses

Grade/Content Area



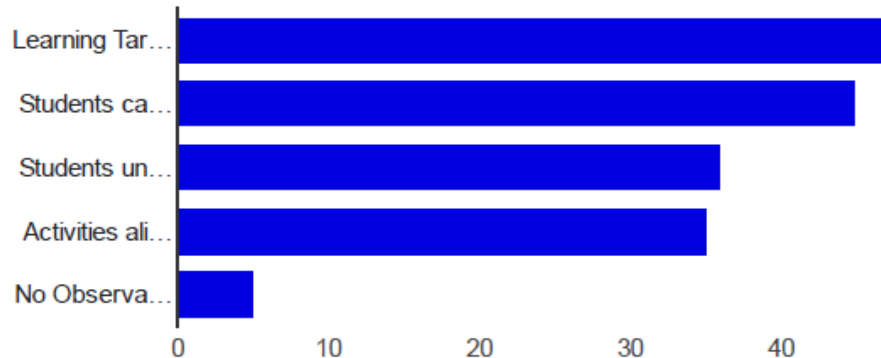
4K, K, 1, 2	16	28.6%
3, 4, 5	15	26.8%
6, 7, 8	16	28.6%
Specialist	9	16.1%

Instructional Practices



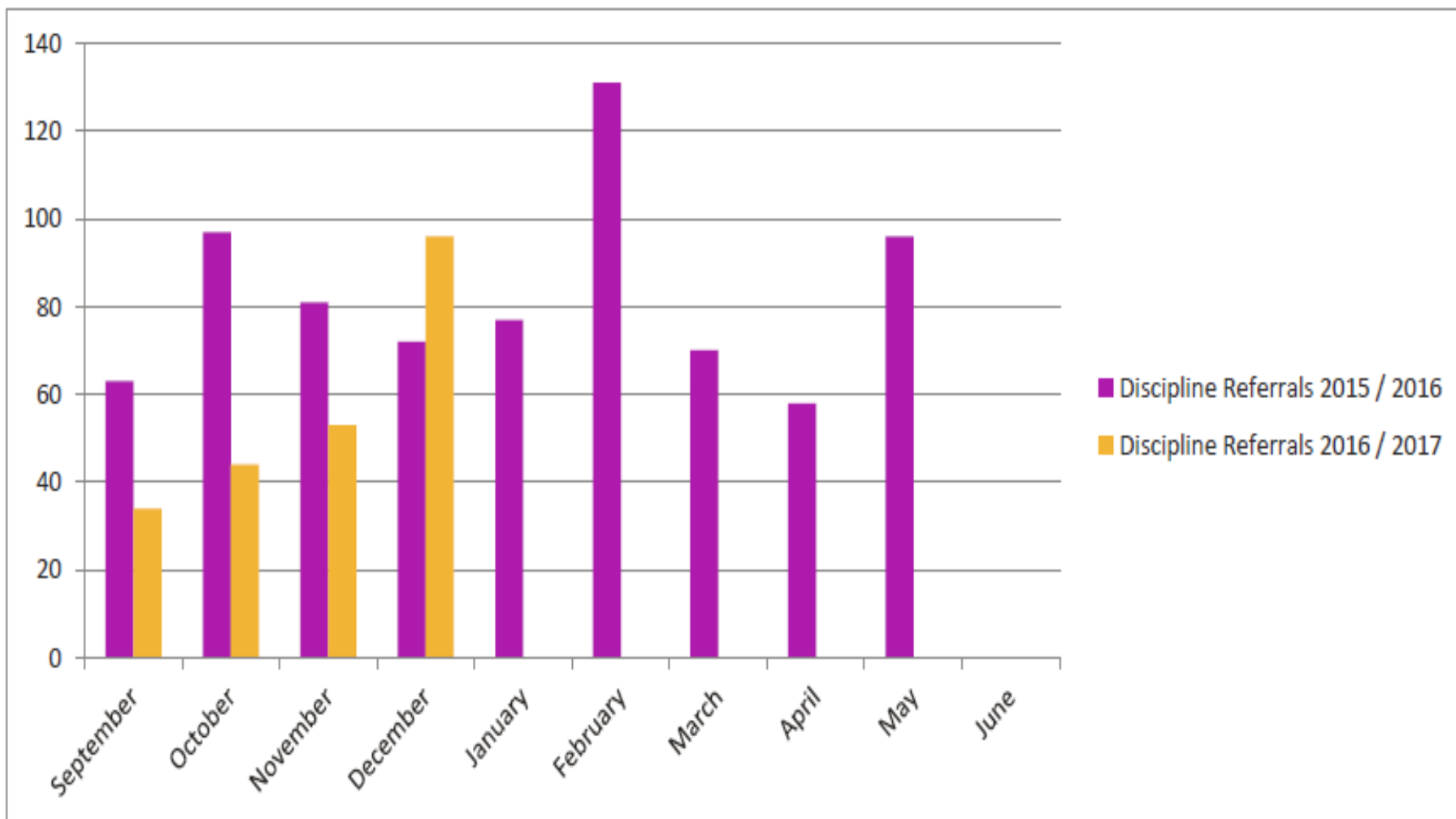
Feedback (Formative)	20	36.4%
Modeling	31	56.4%
Choice / Options	23	41.8%
Guided Practice	26	47.3%
Mini-Lesson	11	20%

Observed Targets



Learning Target is Evident	47	85.5%
Students can identify when asked (What)	45	81.8%
Students understand (Why)	36	65.5%
Activities align with target	35	63.6%
No Observable Target(s)	5	9.1%

Discipline Referrals

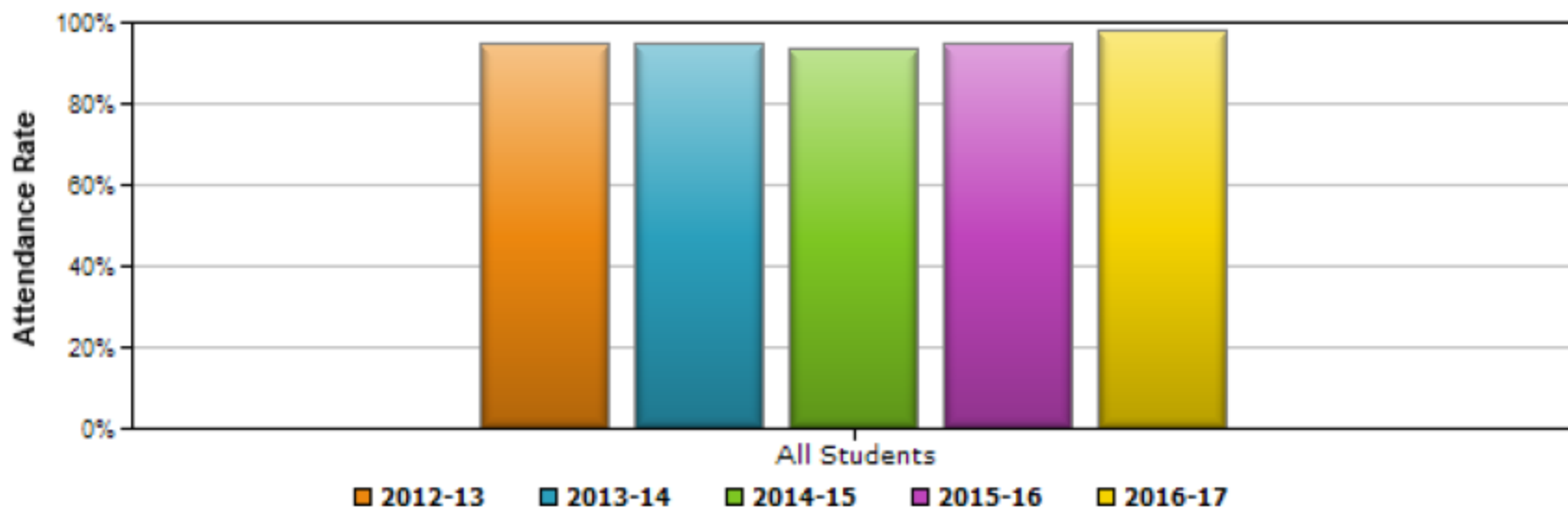


Attendance Rate by Year and [All Students] (Recent Trend)

Filter Criteria:

Group by [All Students]
 School Type [All Types]
 Grade Level [All Grades]
 Gender [All]
 Primary Disability [No Selection]
 School Year 2016-17
 Student Cohort [All Students]

District Twin Lakes #4
 School [All Schools]
 Race/Ethnicity [All]
 Disability Status [All]
 ELL Status [All]
 School Cohort [All Schools]



Total of 5 row(s) with No Row Limit

Group By	School Year	Attendance Rate	Count
All Students	2012-13	94.6%	443
All Students	2013-14	94.9%	427
All Students	2014-15	93.8%	428
All Students	2015-16	95.1%	386
All Students	2016-17	97.9%	375



LAKEWOOD SCHOOL Support Functions

January, 2017

Lakewood Board Support

Lakewood Board Teams:

- Standing Project Teams will be created to drive ongoing goals/initiatives based on the 4-Pillars and will meet as decided by members
- Ad-hoc groups may be created as the need arises
- Project Team representation will be shared during the first Board meeting of the School Year

